Standards and Criteria for School Library Media Coordinators

1. Vision

The SLMC is an educational leader who facilitates the development, implementation, and communication of a shared vision of learning that reflects excellence and equity for all students.

1.1 Participates in the development of a broad vision and goals for the school.
1.2 Develops strategies and priorities for implementing the school's vision via the School Improvement Plan.
1.3 Communicates the school's vision, goals, and priorities to appropriate constituencies.
1.4 Works with school staff, including the Media Advisory Committee, to design and implement a comprehensive media program that ensures balance among teaching, instructional technology, collaboration, collection development, and program management.
1.5 Evaluates the school library media program in relation to achieving the school's improvement goals and develops appropriate modifications.

2. High Student Performance

The SLMC is an educational leader, teacher, information specialist, and instructional partner who collaborates with instructional staff in the development of organizational, instructional, and assessment strategies to maximize educational achievement.

2.1 Assesses learning and information needs of students.
2.2 Plans and works collaboratively with teachers.
2.3 Instructs students in the effective use of ideas and information.
2.4 Understands how students differ in their approaches to learning and creates instructional opportunities adapted to diverse learners.
2.5 Incorporates information literacy into day-to-day instruction.
2.6 Advocates and promotes reading and life-long learning.
2.7 Collaborates with the Instructional Technology Facilitator to provide leadership in the school's use of instructional technology resources to enhance learning
2.8 Cooperates with teachers, technology staff, and students in a collaborative process to select and evaluate resources that address curricular needs and learning goals of students and teachers in the information age.
2.9 Collaborates with the school staff to integrate school library media center resources into the instructional program.

3. Safe, Orderly, and Caring Schools

The SLMC is an educational leader who works collaboratively to ensure a working and learning climate for all students that is safe, secure, and respectful of diversity.

3.1 Creates and maintains a safe and orderly environment conducive to learning.
3.2 Demonstrates high ethical and professional standards.
3.3 Advocates the principles of intellectual freedom and ethical behavior.
3.4 Carries out assigned non-instructional duties.

4. Quality Teachers, Administrators, and Staff

The SLMC is an educational leader who promotes continuous improvement of teaching and learning by participating in professional growth activities and by providing staff development opportunities and resources for the instructional community.

4.1 Upgrades professional knowledge and skills on a continual basis.
4.2 Instructs staff in the effective use of ideas and information.
4.3 Supports the induction of new educators and demonstrates pride in education and librarianship as professions.
4.4 Evaluates continually the effects of his or her choices and actions and is a reflective practitioner.

5. Strong Family, Community, and Business Support

The SLMC is an educational leader who promotes family, business, and community partnerships that support the academic success and general well-being of all children.

5.1 Advocates reading, information, and technology literacy.
5.2 Works cooperatively with other libraries and agencies to share resources and services that enhance teaching and learning.
5.3 Interacts with the community to promote and enhance the school library media program.

6. Effective and Efficient Operation

The SLMC is an educational leader who uses organizational and leadership skills to achieve effective and efficient management of the school library media program in order to maximize educational achievement.

6.1 Organizes school library media facilities and resources in a manner that supports the mission, goals, and objectives of the school and maximizes intellectual and physical access to resources.
6.2 Maintains, or documents the need for, a flexible schedule for the school library media center.
6.3 Implements an ongoing collection development and evaluation process, in collaboration with the Media and Technology Advisory Committee, that focuses on a variety of formats and resources to meet diverse learning needs.
6.4 Participates in the budgetary process of the school to ensure equity of access to instructional resources.
6.5 Leads, in partnership with Instructional Technology Facilitator, the Media and Technology Advisory Committee in effective decision making to promote the school library media program.
6.6 Uses available technology to enhance communication and media program management.